



TOWN COUNCIL REGULAR MEETING

July 05, 2022 at 7:00 PM

Council Chambers – Town Municipal Center

AGENDA

CALL TO ORDER – *Mayor Leonard*

INVOCATION – *Councilman Taylor*

PLEDGE OF ALLEGIANCE – *Mayor Leonard*

PUBLIC COMMENT – *Mayor Leonard*

1. [Public Speaking Rules](#)

AGENDA ADOPTION – *Mayor Leonard*

EMS PERSONNEL CITATIONS - *Mr. Rush*

STAFF REPORTS - *Mr. Tolbert*

2. [General Government - June](#)
3. [CPD June Report](#)
4. [EMS June Report](#)

COMMITTEE REPORTS – *Council*

5. [Budget and Personnel Committee](#)
6. [Planning Commission](#)

ADOPTION OF MINUTES - *Mayor Leonard*

7. [June 6 Council Meeting Minutes](#)
8. [June 16 Council Meeting Minutes](#)

MAYOR AND COUNCIL COMMENTS – *Mayor Leonard*

CLOSED MEETING

9. [Closed Session Motion](#)
10. Topic 1 Memo
11. Topic 1 Plat Plan

CERTIFICATION OF CLOSED MEETING *in Accordance with § 2.2-3712 (D) of the Code of Virginia*

12. [Certification Motion](#)

ADJOURN



Rules for Public Comment:

1. All attendees wishing to speak shall sign up on the provided roster.
2. Speakers must preface all comments by stating their name and 911 address.
3. Comments shall be limited to (4) minutes per speaker.
4. A speaker cannot reserve or transfer time to another speaker.
5. Speakers must not use profanity, threatening language or otherwise be abusive of Council members or staff.
6. Speakers shall not address specific personnel matters which involve individual employees in a public meeting.
7. Members of the Council will not answer questions directly or engage with speakers.
8. Specific questions shall be directed to the Mayor who shall at his discretion shall solicit a response from the appropriate staff member.

Memorial Park:

Last month we took delivery of the new floating dock for the harbor which we will install in the Fall. On the same shipment we received our new floating kayak launching platform and gangway. This will replace the kayak ramp that was lost last year. Having received the Corps of Engineers permit a few days ago, our plan is to install the platform just South of the old ramp's location.

The Kayak platform was installed on Thursday and we will be working on installation of the gangway and approach platform next week.

Financial Report:

I will have a full FY22 budget compliance report for you at the budget and personnel meeting on Tuesday July 12.

Well Legislation

On June 29th I spoke to WFF Jeremy Eggers and Phillina Tookes Government and Community Relations Manager from the Office of Legislative and Intergovernmental Affairs at NASA Goddard Space Flight Center to discuss changes to the proposed NASA legislation that would provide up to \$14M to the Town for relocation of our wells from WFF property. The changes that I requested were to extend the 5-year period to 10 years for availability of the funds as well as making the language less specific so as to allow the possibility of desalinization as well as ground water as new drinking water sources. Ms. Tookes is requesting these changes on our behalf.

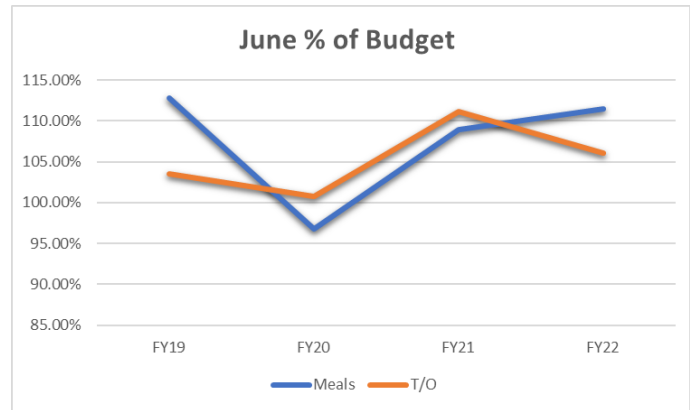
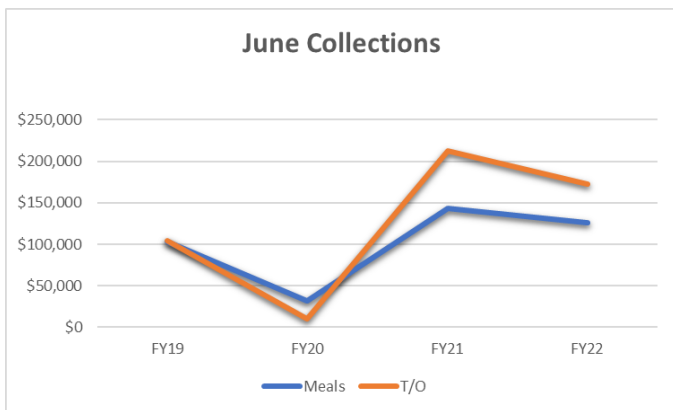
Meals and TOT:

The data in the table below represent collections for the month of June which reflect the level of business in Town for the month of May. Both Meals and T&O taxes continue to be strong with respect to pre-pandemic levels, however they are indicating a decline of 11.7 and 18.5 percent respectively from June of 2021.

Figures shown are for accounts posted by 06-28-22.

Meals and TOT June (May Activity)					
June Collections			Fiscal Year		
Meals Tax	Tax Collected	3 year average	Budget	YTD	% of Budget
FY19	\$103,231	\$92,813	\$915,000	\$1,032,302	112.82%
FY20	\$32,187		\$900,000	\$871,423	96.82%
FY21	\$143,021		\$1,040,000	\$1,132,533	108.90%
FY22	\$126,318		\$1,250,000	\$1,393,953	111.52%
Deviation from 3 yr. Meals Tax Avg.		\$33,505			
T/O Tax	Tax Collected	3 year average	Annual Budget	YTD	% of Budget
FY19	\$104,499	\$109,212	\$1,200,000	\$1,242,088	103.51%
FY20	\$10,703		\$1,120,000	\$1,129,026	100.81%
FY21	\$212,435		\$1,450,000	\$1,612,089	111.18%
FY22*	\$173,049		\$2,125,000	\$2,253,813	106.06%
Deviation from 3 yr. T/O Tax Avg.		\$63,837			

*Increase in T/O Tax from 4% to 5% effective 1-1-21





From May 27, 2022, to June 28, 2022, the Building, and zoning Department issued forty-four building permits and conducted eighty-six inspections.

Fifteen Business License site visits

Thirty-one zoning site visits

Forty-four building permit plans' reviews.

Car removed from Accomack Street

Forty-seven office walk- ins for building and zoning questions.

Nine Grass and weeds notices issued.

Two unsafe structures notice placed for advertisement in paper.

Attended planning commission meeting

The total value for the building cost of construction. \$ 370,806.86

The total building permit fees collected \$ 2,314.24



Tennis Court Resurfacing is Complete





Basketball Resurfacing is complete



New 4 court Pickleball facility



New Pickleball Courts and Fence



BKP Pavilion Roof



BKP Pavilion Roof



Kayak Launching Facility at Memorial Park



Launcher Hand Rail



Launching Gangway

- Cemeteries were cut on June 27th and 28th
- New FY23 Project VPA Grant material was ordered
- No Parking signs were installed
- No Parking Zones were repainted on North Main above Taylor Street
- PW participated in the Fourth of July Celebration Operations
- Our Second Aerial Spraying of the season was accomplished on June 30 and mosquito counts dropped significantly as expected.
- Our trucks continue to spray nightly.

CHINCOTEAGUE POLICE DEPARTMENT

Item 3.

MONTHLY REPORT TO COUNCIL JUNE 2022

The Chincoteague Police Department received 366 calls for service which resulted in 15 investigations of criminal offenses that included: 2 assault and battery, 1 assault on a LEO, 4 driving under the influence, 3 drunk in public, 3 destruction of property, 1 petit larceny and 1 construction fraud. There were 10 arrests with 11 charges as a result of these investigations.

The Department also responded to 5 animal complaints, 1 alarms, 10 suspicious activities, 4 civil problems, 7 control burn checks, 11 assisting other agencies and 11 welfare checks.

In addition, 131 security checks and 12 public service calls were conducted.

The Department issued 45 citation and 22 warning tickets.

In support of the Fish and Wildlife Service in Virginia (Assateague) the department dispatched 2 animal complaints, 5 assist other agencies, 1 hit and run accident, 1 visitor contact, 1 public service call and 23 traffic stops.

June 4, 2022, Chief Fisher assisted CVFC with traffic control for their Clam Fritter drive-thru fundraiser.

June 8, 2022, Chief Fisher, Cpl. Gladding, Inv. Barnes and SRO Carmody did an E-Bike and E-Scooter safety class for the Elementary School and The Middle School.

June 9, 2022, Major Tyler Greenley graduated from the 282nd Session of the FBI National Academy in Quantico, Va. After 10 weeks of training.

TOWN OF CHINCOTEAGUE EMERGENCY SERVICES MONTHLY REPORT

EMERGENCY MEDICAL SERVICES DIVISION

Reporting Period: 06/01/2022 – 06/29/2022

TOTAL EMS RESPONSES: 108

(13 MORE THAN IN SAME PERIOD 2021): 95

ADVANCED LIFE SUPPORT: **42**

BASIC LIFE SUPPORT: **39**

OTHER: **26** (Fire Stand-by, Public Assist Calls, etc.)

HAZMAT: **1**

COMMUNITY SERVICE

BP SCREENINGS

Four BP screenings were conducted at the station this month.

PLANNING

JULY 4TH AND 30TH FIREWORKS CELEBRATIONS

Additional staffing plan has been formulated to staff 4 ambulances for the celebrations with a move up plan in the event our assets are depleted. Units will be strategically placed throughout the island.

PONY PENNING WEEK

Planning is in its final stages for the event. Staffing and asset logistics are still pending. The Medical Reserve Corps has informed that they will not be participating at this year's event for first-aid responsibilities. MRC has agreed to let us use their tents and equipment but we will be supplying the staffing. Multiple events occur during this week.

US COAST GUARD OPEN HOUSE

The USCG will hold an open house on July 26, from 10 AM – 2PM. We will be on-site with an ambulance and handouts for both adults and children concerning EMS and Emergency Management.

LOGISTICS

NEW AMBULANCE

We were informed that the new ambulance build would not begin before early spring '23 and its arrival for service would be no earlier than middle fall '23.

RESERVE AMBULANCE 3-0

The Office of EMS did a sight visit to inspect the reserve ambulance and upgraded the temporary use permit to a full use permit on June 9.

TRAINING

CONTINUING EDUCATION

Staff participated in four hours of the following continuing education topics:

- Medication Delivery
- Pain Management
- Ambulance Safety
- EMS Hygiene Safety and Vaccinations
- Crew Resource Management

CPR, ACLS AND PALS RECERTIFICATION

6 staff members participated in their two-year recertification of CPR, advanced cardiac life support and pediatric advanced life support. A new online format was used, requiring each staff member to spend approximately 5 hours per course online prior to class day (10 Hours total). This supported a one-day skills and knowledge testing.

EMERGENCY MANAGEMENT DIVISION

- Daily weather and Covid-19 monitoring are ongoing.
- Weather briefings sent to Council and department heads.
- Participated in the NASA monthly Range Schedule Working Group.
- Participated in a tour of Tangier Island with the newly appointed State Coordinator of Emergency Management, Shawn Talmadge on Monday, June 13. On Tuesday, June 14th, Mr. Talmadge was taken on tour of Chincoteague and had valuable networking tie with Mayor Leonard.
- The planning continues for the two scheduled fireworks shows scheduled for July 4 with a rain date July 5 and July 30 with a rain date August 1. Held a planning meeting on June 16 with Town staff and the CVFC Fire Chief.
- Attended the quarterly meeting of the Eastern Shore Disaster Preparedness Coalition. The USGS was present with a presentation about the existing and future tide gauges.
- The planning continues for the Pony Penning Week activities beginning with the beach walk Monday, July 25 and through to the swim back on July 29
- Working with the Eastern Shore 911 Center and NASA to develop an MOU to utilize NASA frequencies during launch events. This is necessary as not to overwhelm our dispatch and tactical channels.
- Continued monthly Covid-19 conference call with VDEM and VDH.
- Maintained weekly situational awareness with Accomack County, Northampton County, VDH, VDEM, FEMA and Joint Information Center.

**MINUTES OF THE JUNE 14, 2022
BUDGET AND PERSONNEL COMMITTEE MEETING
Council Chambers**

Members Present:

Mr. Christopher Bott, Chairman
Mr. Arthur Leonard, Mayor
Ms. Denise Bowden, Councilwoman

Members Absent:**Others Present:**

Robby Fisher, Police Chief

Staff Present:

Michael T. Tolbert, Town Manager

Call to Order

Chairman Bott called the meeting to order at 6:00 p.m.

Public Comment

There was none.

Agenda Adoption

Mayor Leonard, seconded by Councilwoman Bowden to adopt the agenda as presented. Unanimously approved.

Excise Tax Distributions

Town Manager Tolbert advised that the Center and the Chamber receives a percentage of Meals Tax. He stated that in June of 2018 Council voted to cap the distributions of Meals Tax. When the Meals Tax Committee met in March of 2019 they recommended against the cap. The Council then elected not to cap the Meals Tax contributions. However, it was budgeted at \$110,000 for FY22. He reported that those 2 entities reached the budgeted amount in March. He added that the question has been raised by the Chamber. He asked, since there is no cap in place, Council should vote to continue the contributions giving them the contributions back from April, May, and June. He reviewed the amounts if approved.

Councilwoman Bowden stated that because there is a budgeted amount to disburse and they have met that amount, she doesn't understand why they would disburse anymore. She asked what the budgeted amount is for FY23.

Town Manager Tolbert stated that it is \$110,00 which is split between the Center and Chamber and \$110,000 is budgeted for FY23 as well.

Vice Mayor Bott advised that the Ordinance is what counts, not what is budgeted.

Mayor Leonard asked if the Chamber has explained why they need the extra funding.

Vice Mayor Bott advised everything is going to marketing.

Councilwoman Bowden asked if they have received the \$80,000 ARPA money from the County.

Vice Mayor Bott was unsure.

Councilwoman Bowden asked how much they would receive if the Town paid them back for April, May, and June.

Town Manager Tolbert reported it is about \$17,000 through the end of May. He added that June's reporting is for May gross receipts and could be much more.

Mayor Leonard feels that if it's going into marketing, they should continue to get the money.

Councilwoman Bowden agreed and feels the Chamber does an outstanding job. However, she doesn't want the Town to get into a situation further down the line.

Vice Mayor Bott stated that with the Center changes, this needs to be revisited.

Councilwoman Bowden motioned, seconded by Mayor Leonard to send the recommendation to Council to approve the backup payments including payment through June and further discussion with the caveat they talk about the Ordinance with the Center and how they need to do this. Unanimously approved.

Consider Employee Reviews

Town Manager Tolbert explained the employee review scores, giving overall increases and percentages. He reported that each of the part-time employees were reviewed similar to the full-time employees with a likewise merit increase. He recommended to the Committee to approve the merit increases as presented for all part-time and full-time employees.

There was brief discussion.

Councilwoman Bowden motioned, seconded by Mayor Leonard forward the proposed salary increases to Council. Unanimously approved.

Closed Meeting

Closed Meeting pursuant to §2.2-3711 A,1 of the Code of Virginia for discussion of specific personnel issues.

Councilwoman Bowden, seconded by Mayor Leonard to go into a closed meeting pursuant to §2.2-3711 A,1 of the Code of Virginia for discussion of specific personnel issues.

Unanimously approved.

Certification of Closed Meeting in Accordance with §2.2-3712(D) of the Code of Virginia.

Councilwoman Bowden, seconded by Mayor Leonard to certify that to the best of each Committee Member's knowledge:

- 1. Only public business lawfully exempted from open meeting requirements was discussed and**
- 2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

Unanimously approved.

Councilwoman Bowden motioned, seconded by Mayor Leonard to approve the title change for Mr. Bryan Rush from Emergency Management Coordinator to Public Safety Director. Unanimously approved.

Adjournment

Councilwoman Bowden, seconded by Mayor Leonard to adjourn the meeting. Unanimously approved.

**MINUTES OF THE
PLANNING COMMISSION MEETING
TOWN OF CHINCOTEAGUE, VIRGINIA
JUNE 14, 2022 - 7:00 P.M. – Council Chambers**

Commission Members Present:

Mr. Ray Rosenberger, Chairman
Mr. David Britton
Mrs. Mollie Cherrix
Mr. Michael Dendler
Mr. Steve Katsetos
Mr. Robert Shendock

Commission Members Absent:

Mr. William T. McComb, Jr. Councilman

Others Present:

Mrs. Ellen Richardson, Councilwoman

Staff Present:

Mr. Michael T. Tolbert, Town Manager
Mr. Mark Bowden, Building and Zoning Administrator

Call to Order

Chairman Rosenberger called the meeting to order at 7:00 p.m.

Invocation

Chairman Rosenberger offered the invocation.

Pledge of Allegiance

Chairman Rosenberger led in the Pledge of Allegiance.

Public Participation

There was none.

Agenda Review/Disclosures

Mr. Shendock motioned, seconded by Mr. Britton to approve the agenda as presented. All present were in favor and the motion was carried.

Approval of the May 10th, 2022, Regular Meeting Minutes

Mr. Katsetos motioned, seconded by Mr. Shendock to approve the minutes of the May 10th, 2022, meeting as presented. All present were in favor and the motion was carried.

Review Chapter 4 Economic Comprehensive Plan

The Commission reviewed Chapter 4 of the Economic Comprehensive Plan in depth. Mr. Shendock advised he has a list of changes since the last revision.

Survey Development

There was a minor change. They discussed how to get the survey out to the public.

Town Manager suggested handing it out at the upcoming election in November. He advised they need to check with the local registrar to see how close they are allowed to be to the polls.

The Commission agreed.

Mr. Shendock suggested going through the survey questions once more. He likes the idea of handing it out at the Center on Election Day but feels it shouldn't be the only way to get it out.

Chairman Rosenberger suggested handing it out to the local restaurants, businesses, the Chamber, on the Town website and social media.

Commission Members Announcements or Comments

Chairman Rosenberger announced they will meet again in August. He mentioned the Resiliency Projects that pertained to the Town.

There were comments about the projects and the Stormwater Management Master Plan and Chairman Rosenberger stated that the Plan they have is obsolete within 5-10 years.

There was further discussion.

Adjourn

Mr. Katsetos motioned, seconded by Mr. Shendock to adjourn. All present were in favor and the motion was carried.

Chairman, Mr. Ray Rosenberger

MINUTES OF THE JUNE 6, 2022
CHINCOTEAGUE TOWN COUNCIL MEETING
Council Chambers

Council Members Present:

J. Arthur Leonard, Mayor
 Denise P. Bowden, Councilwoman
 William T. McComb, Jr., Councilman
 Ellen W. Richardson, Councilwoman
 K. Jay Savage, Councilman
 Gene W. Taylor, Councilman

Council Members Absent:

Christopher D. Bott, Vice Mayor

Staff Present:

Mr. Michael T. Tolbert, Town Manager
 Mr. Robby Fisher, Police Chief
 Mr. E. Bryan Rush, Emergency Management Coordinator

Call to Order

Mayor Leonard called the meeting to order at 7:00 p.m.

Invocation

Councilman Taylor offered the invocation.

Pledge of Allegiance

Mayor Leonard led in the Pledge of Allegiance.

Public Comment

Town Manager Tolbert read the Public Speaking Rules.

Mayor Leonard opened the floor for public comment.

- Ms. Paula Nees, 6417 Canal Lane, thanked Council for stepping up and having a proclamation against gun violence. She asked that they recognize the 1st Friday of June each year as Gun Violence Awareness Day, and everyone should wear orange that day. She read a poem.
- Mrs. Nancy Cunningham, 6319 Clark Street, on behalf of the Island Library congratulated the Lady Ponies and added that the Chincoteague Island Library Family is very proud of them. She reported on the upcoming events and fundraisers that the Island Library has planned for the year. She announced they have 4,596 Facebook friends. She also thanked the Town, the local businesses, local patrons, and visitors for their continued support.

Agenda Adoption

Councilman McComb motioned, seconded by Councilwoman Bowden to adopt the agenda as presented. All present were in favor and the motion was carried.

Ayes: Bowden, McComb, Richardson, Savage, Taylor

Nays: None
Absent: Bott

Recognition of CHS Ladies Champions

Mayor Leonard stated that he believes that this is the first time ever that they have had a clean sweep in the Ladies' District Championships in all 3 sports. He stated that the Town felt they needed recognition. He read and presented CHS Principal Farrell with a plaque in recognition for the Ladies winning the district championships this year, for display at the school. Each member of the CHS Lady Ponies Teams introduced themselves and listed the sports they participated in.

Council congratulated them on a wonderful year and wished the Lady Ponies Softball Team luck in their state tournament Tuesday.

District 1 Supervisor Report

Supervisor Billy Joe Tarr reviewed the personal property and real estate tax rates, increases and decreases. He reported on a cigarette tax the County plans to impose which is \$1 per carton. He advised that if the Town chooses to impose the cigarette tax of \$1 per carton, the County will not collect from the Town. However, if the Town chooses not to collect the tax the County will. He then talked about the ARPA Tourism Fund. The County received \$260,000 designated for tourism activities of which \$80,000 goes to Chincoteague. This could be used for a new kiosk, marketing, new initiatives, and redesigning the website.

Supervisor Tarr reported on the state budget funding where they have passed significant increases in deputy salaries to start at \$42,000. COLA is 5% and there is a compressing salary adjustment of \$100 per year times years of service. He announced the local match for the Inlet Study has been approved and included in the budget. He talked about the Maryland gas tax holiday and advised that Virginia gas tax holiday hasn't been approved. He advised of the grocery sales tax reduction. He explained they couldn't do a complete grocery sales tax holiday because 1% of grocery sales tax goes to building schools. He reported that the state has also approved a 5% raise for teachers this year. He stated they had a strategic planning conference at the Chincoteague Firehouse 2 weeks ago that resulted in a list of the top 3 priorities: 1) Broadband connection for the remaining people who have no internet. 2) The housing shortage. The study shows they are about 1,000 homes short. 3) Hampton Roads Sanitation District is coming up the Shore.

Councilwoman Bowden asked about the cost to have Broadband. There was brief discussion.

Mayor Leonard asked how citizens could find out how close they are to Broadband.

Town Manager Tolbert advised they had a representative from Broadband at a Council meeting about a year and a half ago and he offered to invite him to come back.

Mayor Leonard advised that he saw where the Lt. Governor talked about hardening schools.

Supervisor Tarr advised he didn't know about it. He added that the reason they have the Lt. Governor they currently have is because of the schools. He is confident he will do something. He feels it's a serious issue. He agreed they should hire the retired police.

Councilman McComb asked about the remaining ARPA tourism money.

Supervisor Tarr continued that it will remain open as ARPA has to be used by December 31st, 2024, and the plans have to be submitted by December 31st, 2023.

Council thanked Supervisor Tarr for giving an update.

Resolution for Gun Violence

Mayor Leonard read the Resolution for Gun Violence



PROCLAMATION

IN RECOGNITION OF DECLARING FRIDAY JUNE 3, 2022, TO BE LOCAL GUN VIOLENCE AWARENESS DAY

This proclamation recognizes that Friday June 3, 2022, will be proclaimed Local Gun Violence Awareness Day in the Town of Chincoteague to honor and remember all victims and survivors of gun violence and to declare that we as a community, we must do more to reduce gun violence.

WHEREAS, every day, more than 100 Americans are killed by gun violence, alongside more than 200 who are shot and wounded, and on average there are more than 13,000-gun homicides every year; and

WHEREAS, protecting public safety in the community we serve is the public official's highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people that shouldn't have them; and

WHEREAS, the vast majority of legal gun owners abhor gun violence and love and respect the peace and liberty that this Country stands for, and

WHEREAS, on June 3, 2022, people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to victims of gun violence; and the loved ones of those victims; and

WHEREAS, The color orange symbolizes the value of all human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 3rd, 2022 to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 3rd, 2022, citizens will raise awareness about gun violence, the value of human life and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED that the Town of Chincoteague declares June 3, 2022, to be Local Gun Violence Awareness Day. I encourage all citizens to support their local community’s efforts to prevent the tragic effects of gun violence and to honor and value of all human life.

Signed: _____

John Arthur Leonard, Mayor

Attested: _____

Michael T. Tolbert, Town Manager

Staff Reports

General Government

Town Manager Tolbert reported on the Harbor floating piers. He gave a brief report on Student Government Day along with the seasonal change of the Maddox Boulevard Traffic Signals. He then reviewed the May 2022 Financial Report. He also advised that Senator Lewis confirmed that the required local match for \$1.5 million for the Inlet Study was in the recently passed State budget. He reported on the Meals and Transient Occupancy Tax collections. He advised they are preparing for Pony Penning, and he briefly reviewed the Building and Zoning monthly report. He added that Building and Zoning Administrator Bowden has also been reviewing the cloud-based permit software. He announced that Mr. Jeff Fitchett, the Roads Supervisor, will retire effective June 17th. He wished him well in his retirement.

Councilwoman Bowden stated that each time they hear the report from Building and Zoning, it seems the Administrator keeps getting busier and busier. She asked if it was time for this department to have an assistant of some kind.

Town Manager Tolbert feels he needs help, which is why they are trying to obtain the software system. He would like to get this ordered and see how it works out first.

Police Department

Chief Fisher gave an update to the report in the packet. He stated they picked up with the calls for service in May. They had some Zoom training. Investigator Barnes is currently in 1st line supervisor training. They provided overnight security for the Chincoteague Chamber of Commerce Seafood Festival and attended the festival for crowd and traffic control. They also assisted the Chincoteague EMS with a mock traffic accident for prom attendees. Sgt. Adams attended the first part of a Law Enforcement Leadership Institute at Christopher Newport College. He will go back for 4 more days in August for the 2nd part. He recommended that other

officers attend this class. They participated in the Student Government Day. He also attended a meeting at the USCG base with the USCG Chief, CVFC Chief, Emergency Management Coordinator Rush, EMS Supervisor Barrs, USF&W and Marine Police for Pony Penning preparation. They presented Police Department Scholarships to: Ms. Lindsey Bailey, Ms. Emma Jackson, and Ms. Megan Horner at the CHS Senior Awards Program. Investigator Barnes attended online training for Train the Trainer in Narcan. He plans to have all of the officers trained and there will be 2 instructors in-house. He also signed an MOU with the Health Department of Virginia to be able to get the Narcan.

Councilman Taylor commented about the Texas school shooting and having sufficient protection for the officers.

There were comments.

Mayor Leonard thanked Chief Fisher for going to the elementary school. He hopes the state will step up so they will have another SRO.

There was further discussion of the funding for additional SROs.

Public Works Department

Town Manager Tolbert reported on the progress at the Brianna's Kindness Park, paving and striping the outdoor pickleball courts, tennis courts, and basketball courts, along with fencing replacement. The plants have been completed at the Brianna's Kindness Park. The spring paving is completed. There was an incident where a company was boring across Maddox Boulevard who drilled through the water main. The Town repaired the leak and Branscome, who was still on the Island paving, was able to professionally patch the road. The Town plans to bill Spectrum and their contractor for the repairs. He added that the Public Works staff continue with routine maintenance, water, weed control, and a lot of grass cutting.

Emergency Services

Emergency Management Coordinator Rush advised that Paramedic Drewer conducted CPR class for the 3 new hires in Public Works. They conducted a mock car crash at the Chincoteague High School to remind the students of the dangers of drinking and driving prior to prom and graduation. They also conducted spring training which included water rescue. He thanked Mrs. Wilder at the Refuge Motor Inn for allowing staff to train using their pool. He reminded everyone that lifeguards are scarce this summer on Assateague and other non-lifeguarded pools which is why they focused on water safety and water rescue. He reported on the EMS Advisory Board meeting, explained some of the changes and advised of the upcoming grant.

Emergency Management Coordinator Rush stated they are monitoring current conditions for weather focusing on the tropics. They completed the After-Action Report for the aircraft crash. He advised they continue planning for fireworks and Pony Penning. He has met with the USCG and outside agents to work out details. The Antares launch has been moved to September 15th and Hurricane Season is predicted to be a busy one with 14-21 named storms. He also reported on the COVID statistics and reminded everyone to get their boosters, inoculations, pay attention to the new monkey pox, and be weather aware.

Committee Reports**Public Works Committee**

Councilwoman Richardson reported they met May 3rd and everything they discussed has already been reported on.

ARPA Committee

Mayor Leonard advised they met May 4th and received a presentation from the ESCADV.

Budget and Personnel Committee

Mayor Leonard reported they met May 10th to review and approve the FY22 Budget Compliance and the FY22 Budget Amendment. They also changed the Playground Equipment Fund to the Park Fund.

RCEC

Councilman Taylor reported they discussed the shading for the Dog Park and Brianna's Kindness Park. They also discussed surveillance cameras. He thanked Council for their approval and help with the Brianna's Kindness Park.

Adoption of the Minutes of the May 2nd, and 19th Council Meetings

Councilwoman Bowden motioned, seconded by Councilwoman Richardson to adopt the minutes of the May 2nd, and 19th Council meetings as presented. All present were in favor and the motion was carried.

Ayes: Bowden, McComb, Richardson, Savage, Taylor

Nays: None

Absent: Bott

Review of Employee Medical Options

Town Manager Tolbert explained the increase of 12% this year and added that they budgeted for a 5% increase which makes the total increase \$29,575. He stated that he has talked with USI, and they requested a quote from the lead contenders who refused to submit a quote as they couldn't compete with Anthem's rates and coverage. USI gave alternative plans with Anthem which would reduce the annual increase but would increase the out-of-pocket cost to the employee. This is the first significant increase the Town has had in 4 years. He stated that it is difficult to budget the increase in healthcare because they're unable to report the new rates by the end of the calendar year as we are a small entity. He suggested continuing to put an increase of 5% in each budget, allowing the overage to be placed in a reserve account to help cover a larger increase in the future. He asked Council to approve the existing health plan at the stated rates.

Councilman McComb asked about the HSA option with the higher deductible.

Town Manager Tolbert advised that those who chose the HSA option receives the difference in premium into their HSA.

Councilwoman Bowden stated that she does not want the employees burdened financially any further.

Councilman Taylor motioned, seconded by Councilwoman Bowden to approve the current healthcare plan for the Town employees with the same coverage they currently have. All present were in favor and the motion was carried.

Ayes: Bowden, McComb, Richardson, Savage, Taylor

Nays: None

Absent: Bott

Mayor and Council Comments

Councilwoman Bowden stated that she appreciated that Council and Mayor Leonard were willing to express willingness to approve the Proclamation Against Gun Violence. She advised she is a legal gun owner with a concealed carry permit and believes in the 2nd Amendment. She doesn't know the resolution. She knows the country is divided and there has to be room in this country at the federal and state level to come to a compromise. She stated that they have to get away from the party differences. She continued that the people of this country have more in common than not. She added that they are in bad times and hopes something will start in DC to figure out what to do to keep our children safe as there has to be a resolution.

Councilwoman Bowden also advised that a couple of years ago the CVFC held a fundraiser for the Brianna's Kindness Park called the "Front Seat Perk" where they offered 2 seats at the Fire Company's dock to view the swim and a ride in the Pony Parade. The ticket sales were from a site called Better Unite. Because they didn't have Pony Penning last year, they rolled it over. On behalf of the CVFC, she presented the Town with a check in the amount of \$11,416.57 for the Brianna's Kindness Park. The Better Unite also pulled the winner. She advised that the winner was Ms. Cindy Macklin who brainstormed to do something to honor Brianna. She concluded with "Go Yankees".

Councilman McComb stated he assumed the Town would want to collect the cigarette tax as opposed to allowing the County to collect our share.

Town Manager Tolbert stated it is much simpler to go through the Board. He is unsure how much this will net the Town but will look into it.

Councilman McComb wants the Town to collect this and Council agreed. He echoed Councilwoman's sentiments and congratulated the Lady Ponies and wished them well in tomorrow's game.

Councilman Taylor thanked the CVFC for the donation to the Brianna's Kindness Park. He also expressed his appreciation to the contractors and people that gave time and money. He also stated that it's an impressive place.

Councilwoman Bowden stated that all they had to do was say they would be able to get up close to a pony and the money started dropping.

Councilman Savage congratulated the Lady Ponies on a great job. He stated that it was amazing they swept the team sports. He commended Town Manager Tolbert for taking on the Public Works Director position in the interim and for going above and beyond. He stated he appreciates

Chief Fisher for their response in protecting our children and for looking for grants. He stated that the Town is very blessed on the Island as it only takes 1 person to shake loose somewhere.

Mayor Leonard reminded everyone that summer is here, and the people are here. He urged everyone to have patience and be friendly. He thanked Council for being pro-active in providing the SRO for the schools a couple of years ago. He also congratulated all of the Lady Ponies Teams. He concluded with he hopes everyone paid their county taxes today.

Closed Meeting in Accordance with §2.2-3711 (A) (5 & 7) of the Code of Virginia to discuss specific prospective business opportunities and pending legal matters.

Councilwoman Bowden motioned, seconded by Councilman Savage to go into a closed meeting in accordance with §2.2-3711 (A) (5 & 7) of the Code of Virginia to discuss perspective business opportunities and personnel matters. All present were in favor and the motion was carried.

Ayes: Bowden, McComb, Richardson, Savage, Taylor

Nays: None

Absent: Bott

Certification of Closed Meeting in Accordance with §2.2-3712 (D) of the Code of Virginia:
Councilwoman Bowden motioned, seconded by Councilman Savage in accordance with §2.2-372 (D) of the Code of Virginia that the Council certify that to the best of each Council Member's knowledge.

(1) only public business matters lawfully exempted from opening meeting requirements under this chapter and only such public business matters were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered. All present were in favor and the motion was carried.

Ayes: Bowden, McComb, Richardson, Savage, Taylor

Nays: None

Absent: Bott

Adjourn

Councilwoman Bowden motioned, seconded by Councilman Savage to adjourn. Unanimously approved.

J. Arthur Leonard, Mayor

Michael T. Tolbert, Town Manager

**MINUTES OF THE JUNE 16, 2022
CHINCOTEAGUE TOWN COUNCIL MEETING
Council Chambers**

Council Members Present:

Christopher D. Bott, Vice Mayor
Denise P. Bowden, Councilwoman (remotely)
William T. McComb, Jr., Councilman
Ellen W. Richardson, Councilwoman
Gene W. Taylor, Councilman

Council Members Absent:

J. Arthur Leonard, Mayor
K. Jay Savage, Councilman

Staff Present:

Mr. Michael T. Tolbert, Town Manager
Mr. Robby Fisher, Chief of Police

Consider Remote Participation

Vice Mayor Bott advised that Councilwoman Bowden is attending the meeting by phone.

Councilman McComb motioned, seconded by Councilwoman Richardson to allow remote participation by Councilwoman Bowden. All present were in favor and the motion was carried.

Ayes: Bott, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Call to Order

Mayor Leonard called the meeting to order at 5:00 p.m.

Invocation

Councilman Savage offered the invocation.

Pledge of Allegiance

Mayor Leonard led in the Pledge of Allegiance.

Public Comment

There was none.

Agenda Adoption

Councilman McComb motioned, seconded by Councilwoman Richardson to adopt the agenda as presented. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Resolutions of Respect and Admiration

Vice Mayor Bott read and presented Resolutions of Respect and Admiration to: Mr. James Carpenter, Mr. Bob Conklin, and Mr. Bill Speidel.



Resolution of Respect and Admiration

Whereas, Mr. James Carpenter has resided within the Town of Chincoteague for some 86 Years, and

Whereas, Mr. Carpenter has served his Country and the Island in the United States Coast Guard, and

Whereas, Mr. Carpenter has tirelessly served his community through volunteer service to various civic organizations, and

Whereas, Mr. Carpenter has worked diligently to document and record the Island’s past demonstrating a lifelong commitment to preserving the history of his community, and

Whereas, Mr. Carpenter has compiled and published a number of historical volumes of various subjects of Island history including identifying and indexing Island cemeteries, documenting a history of all Island businesses and an autobiography of his life on Chincoteague,

Now therefore be it resolved that,

the Town Council bestows this resolution of respect and admiration to Mr. James Carpenter for his lifelong commitment to the preservation of Chincoteague Island and his diligence in the conservation of its history.

Presented this 16th day of June 2022

Mayor: John A. Leonard

Attest: Michael T. Tolbert, Town Manager



Resolution of Respect and Admiration

- Whereas Mr. Henry James “Bob” Conklin has resided within the Town of Chincoteague for some 91 Years, and
- Whereas Mr. Conklin has served his country and the Island in the United States Navy, and
- Whereas Mr. Conklin established multiple businesses on the Island some of which have remained in business for over 50 years and,
- Whereas, Mr. Conklin has worked diligently to document and record the history of the Island including the March 1962 storm, demonstrating a lifelong commitment to preserving the history of his community and,
- Whereas Mr. Conklin has lent his technical expertise and personal archives to several projects that help maintain the Island’s history for the benefit of future generations.

Now therefore be it resolved that

the Town Council for bestows this resolution of respect and admiration to Mr. Henry James “Bob” Conklin for his lifelong commitment to the preservation of Chincoteague Island and his diligence in the preservation of its history.

Presented this 16th day of June, 2022

Mayor: John A. Leonard

Attest: Michael T. Tolbert, Town Manager



Resolution of Respect and Admiration

Whereas, Mr. William Speidel has resided within the Town of Chincoteague for some 76 Years, and

Whereas, Mr. Speidel has demonstrated a commitment to the service of his fellow citizens, and

Whereas, Mr. Speidel has tirelessly served his community through volunteer service to various civic organizations, and

Whereas, Mr. Speidel has worked for decades to document and record the history of the Island exhibiting a lifelong commitment to preserving the history of his community through photographs film and video and,

Whereas, Mr. Speidel has lent his technical expertise and personal archives to several projects that help maintain the Island’s history for future generations,

Now therefore be it resolved that,

the Town Council bestows this resolution of respect and admiration to Mr. William Speidel for his lifelong commitment to the preservation of Chincoteague Island and his diligence in the conservation of its history.

Presented this 16th day of June, 2022

Mayor: John A. Leonard

Attest: Michael T. Tolbert, Town Manager

Councilwoman Richardson commented that Mr. Carpenter was instrumental to the Town of Chincoteague in developing a Cemetery Preservation Plan. She showed the Island cemetery

book he wrote advising they're dogeared because she refers to them nearly every day. She stated that she also purchased one for the Town advising people would call the Town office asking about their relatives. Staff would look in the "Dead Book" and researched to find their relative. She advised it's an asset. She commented on Mr. Bob Conklin. Every time she needed a picture, she would ask him, and he would look in his archives. She showed a book with a lot of his photos in it, adding that it isn't out in print any longer. She thanked all of them for all they've done to preserve the history of the Town. She then commented on Mr. Bill Speidel. She stated that she didn't know she had the disc she was holding in her possession. She advised it is the Assateague Bridge Authority Ceremony which was done in April 2004 that she took to him on a video, and he put it on a disc. He has also done a disc of the 1908 celebration. She believes anyone who had a historic picture would take it to Mr. Speidel who would then scan it. He would also take the VHS movies and transfer it to a disc. She reported that the Museum is preparing to celebrate the 100th anniversary of the Causeway in October of this year. They are working on an exhibit. She was hoping that someone had pictures of the old wooden bridge in 1922. She showed a picture of the old bridge.

Councilwoman Richardson stated there is another historian in this room, and it's Mrs. Marlene Carpenter. She also stated that Mrs. Carpenter could tell you history and added that she was told it used to cost \$0.05 to go off the Island, but nothing to come back. She thanked and expressed her appreciation to all of them for their work in preserving the history of the Island. She stated that when she came to the Town Council in 2000 there were no historic pictures or books on record. She found that Mrs. Karen Hipple appreciated the history of the Island, and she would scan and archive pictures, books, and discs. She offered that if anyone has any historic pictures to bring them into the Town office to Finance Director Lewis and she would be happy to scan them in for the record.

Councilman Taylor thanked them and stated that these are great citizens. He encouraged them to keep doing and enjoy doing what they do.

Councilwoman Bowden stated that she is a history buff and lover of Chincoteague. She thanked people and especially those who were recognized that preserve and keep the history of the Island. It means a lot to her to keep for future generations to look back and see where they came from. She expressed kudos and thanked everyone that was recognized this evening.

Councilman McComb congratulated them. He expressed his appreciation for everything they've done, what they'll continue to do for everyone here, and making sure to preserve the history for all of us. He thanked them.

Vice Mayor Bott thanked Mr. Carpenter, Mr. Conklin, and Mr. Speidel as history is very important.

Mr. Carpenter thanked them for inviting him and for the award.

Adoption of State Vehicle Code

Town Manager Tolbert advised this is an annual readoption to ensure the Town Code aligns with any changes in the relevant portion of the Code of Virginia Chapter 58.

Councilman McComb motioned, seconded by Councilwoman Richardson to adopt the 2022 Virginia State Vehicle Code. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

**TRAFFIC AND VEHICLES
ARTICLE I. IN GENERAL**

Sec. 58-1. Compliance with chapter; violations and penalties generally.

(a) It shall be unlawful for any person to violate or fail to comply with any of the sections of this chapter or of any rule or regulation promulgated pursuant to this chapter.

(b) Every person convicted of a violation of any of the sections of this chapter for which no other penalty is provided shall be punished by a fine of not more than \$200.00.

(Code 1977, § 11-21)

State law references—Penalties for motor vehicle violations, Code of Virginia, § 46.2-113; town prohibited from imposing a penalty for violation of motor vehicle ordinance in excess of that imposed by state for a similar offense, Code of Virginia, § 46.2-1300.

Sec. 58-2. Adoption of state law; former provisions.

(a) Pursuant to the authority of Code of Virginia, § 46.2-1313, as amended, all of the provisions and requirements of the laws of the Commonwealth of Virginia contained in Title 46.2 of the Code of Virginia of 1950, as amended; Article 9 (§16.1-278 *et seq.*) of Chapter 11 of Title 16.1 of the Code of Virginia of 1950, as amended; and Article 2 (§18.2-266 *et seq.*) of Chapter 7 of Title 18.2 of the Code of Virginia of 1950, as amended, in effect on July 1, 2022, except those provisions and requirements the violation of which constitute a felony and except those provisions and requirements which by their very nature can have no application to or within the Town, are adopted and incorporated herein by reference and made applicable within the Town. References to “highways of the state” contained in such provisions and requirements hereby adopted shall be deemed to refer to the streets, highways, and other public ways within the town. Such provisions and requirements hereby adopted, *mutatis mutandis*, are made a part of this section as fully as though set forth at length herein, and it shall be unlawful for any person within the town to violate or fail, neglect, or refuse to comply with the provisions of Title 46.2 of the Code of Virginia of 1950, as amended; Article 9 (§16.1-278 *et seq.*) of Chapter 11 of Title 16.1 of the Code of Virginia of 1950, as amended; and Article 2 (§18.2-266 *et seq.*) of Chapter 7 of Title 18.2 of the Code of Virginia of 1950, as amended, which are adopted by this section, provided that in no event shall the penalty imposed for violation of any provision or requirement hereby adopted exceed the penalty imposed for a similar offense under Title 46.2 of the Code of Virginia of 1950, as amended; (§16.1-278 *et seq.*) of Chapter 11 of Title 16.1 of the Code of Virginia of 1950, as amended; and Article 2 (§18.2-266 *et seq.*) of Chapter 7 of Title 18.2 of the Code of Virginia of 1950, as amended. Amendments to the above provisions of the laws of the Commonwealth of Virginia hereafter adopted shall be incorporated herein on their respective effective dates unless specifically rejected by the governing body of the town.

(Code 1977, § 11-1; Ord. of 6-21-2001; Readopted 6-3-02, 6-2-03, 7-6-04, 6-16-05, 6-15-06, 6-4-07, 6-2-08, 7-1-09, 6-17-10, 6-6-11, 6-4-12, 6-3-13, 6-19-14, 6-18-15, 6-16-16, 6-15-18, 6-3-19, 7-16-20, 6-17-2022)

(b) The provisions of this section, as readopted, shall be effective as of 12:01 am July 1, 2022. As of such effective date, such readoption shall replace former section 58-2 as it existed prior to the effective date of readoption, provided that such repeal shall not affect any act or offense done or committed or any penalty or forfeiture incurred, or any right established or suit or action pending on that day. Except as otherwise provided, neither the repeal of section 58-2 nor the enactment of this readoption shall apply to offenses committed prior to the effective date of this section, and prosecution for such offense shall be governed by pitot law, which is continued in effect for that purpose.

(Code 1977, § 11-1; Ord. Of 6-21-2001' Readopted 6-3-02, 6-2-03, 7-6-04, 6-16-05, 6-15-06, 6-4-07, 6-2-08, 7-1-09, 6-17-10, 6-19-14, 6-18-15, 6-16-16, 6-15-18, 6-3-19, 7-16-20, 6-16-2022)

Review and Consider Employee Raises

Town Manager Tolbert explained the overall review scores and proposed increases. He advised that the part-time employees were also evaluated and resulted in merit increases. He reviewed the cost to the Town, advising they are under budget by \$21,000. He stated that he and the Budget and Personnel Committee recommend approval of the employee increases as presented.

Vice Mayor Bott motioned, seconded by Councilman McComb to approve to move forward with the merit increases for FY23 as presented. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Review Annual Excise Tax Appropriations

Vice Mayor Bott stated that this is to address the issue of the Meals Tax contribution to the Center and the Chamber. He asked Town Manager Tolbert to explain further.

Town Manager Tolbert advised that this budget, FY22, \$110,000 was budgeted for the Meals Tax contribution to be split between the Center and the Chamber. The contribution is 5% per month of the Meals Tax collected for the previous month. The budget was met in March, and the payments stopped. He added that the Center is going to be operated by the Town. There were questions as to why the Chamber stopped receiving the funds. He then reported that in 2018 Council voted to cap the distributions to the Center and Chamber. However, in March 2019 the cap was rescinded. There is currently no cap, but the contributions stopped because the budgeted amount has been reached. He asked Council if they wanted to continue to make the back payments for April and May and make June's when it comes due. He advised that the April and May payments will cost \$7,707 and he reported that June of last year was \$7,151, which totals approximately \$15,000.

Vice Mayor Bott stated that in the Budget and Personnel Committee meeting they agreed to continue payment and to make the back payment. They also recommended that the ordinance go

back to the Ordinance Committee for further review. He feels with the Town taking over the Center, it should be revisited.

Vice Mayor Bott motioned, seconded by Councilman McComb to continue with the Meals Tax distributions to the Center and the Chamber and make payment of the back distributions. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Approval of Modified Salary Schedule

Town Manager Tolbert advised he made modifications to the maximum salaries in the grade class for all positions. He asked Council for approval of the new salary schedules.

Vice Mayor Bott advised that the Budget and Personnel Committee was also in favor of the change in the salary scale.

Vice Mayor Bott motioned, seconded by Councilwoman Bowden to approve the modified salary scale as presented. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Mayor and Council Comments

Councilman Taylor thanked those for keeping and maintaining the history of the Island. He also thanked the EMS and Police for their daily operations. He stated that you don't know what it is, until you walk in those men and women's shoes. He feels they are blessed to live in a great place and the EMS and Police keep it safe for all. He thanked them for keeping everyone safe and urged them to keep staff trained.

Councilman McComb congratulated Major Greenley for completing the FBI school and representing the Town well. He extended prayers for Councilman Savage and his father.

Councilwoman Richardson thanked Town Manager Tolbert and Finance Director Lewis for the resolutions this evening. She also stated that it means a lot to get a thank you for what you've done.

Vice Mayor Bott stated that the Town spends a lot on the EMS Program in comparison to the neighboring communities. He advised that Memorial Day Sunday he was working at the pharmacy when he received a call from his wife that his youngest son was in a surfing accident at the beach. He added that they called the ambulance. He left the pharmacy enroute to the beach and the ambulance beat him there. He stated that it was impressive on a Memorial Day Sunday. He stated that this was a very reassuring feeling on the recipient end of the Emergency Medical Services. He feels it's something that needs to be recognized. He added that with everything they're putting into this department with staffing and equipment is definitely paying off for everyone.

Closed Meeting in Accordance with §2.2-3711 (A) (1,5) of the Code of Virginia to discuss prospective business opportunities and pending legal matters.

Councilman McComb motioned, seconded by Councilwoman Richardson and Councilwoman Bowden to go into a closed meeting in accordance with §2.2-3711 (A) (1 & 5) of the Code of Virginia to discuss perspective business opportunities and personnel matters. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Certification of Closed Meeting in Accordance with §2.2-3712 (D) of the Code of Virginia:
Councilman McComb motioned, seconded by Councilwoman Richardson and Councilwoman Bowden in accordance with §2.2-372 (D) of the Code of Virginia that the Council certify that to the best of each Council Member’s knowledge.

(1) only public business matters lawfully exempted from opening meeting requirements under this chapter and only such public business matters were identified in the motion by which the closed meeting was convened, were heard, discussed, or considered. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

Adjourn

Councilman McComb motioned, seconded by Councilwoman Richardson to adjourn. All present were in favor and the motion was carried.

Ayes: Bott, Bowden, McComb, Richardson, Taylor

Nays: None

Absent: Leonard, Savage

J. Arthur Leonard, Mayor

Michael T. Tolbert, Town Manager

Executive Session Motion:

Closed Meeting Motion:

I will entertain a motion that the Council convene a closed meeting pursuant to Sec. 2.2-3711 A1,8 evaluation of senior staff, discussion of specific personnel and cost estimates for potential sale of real property.

Certification Motion:

In accordance with section 2.2-3712(D) of the Code of Virginia, I will entertain a motion that the Council certify that to the best of each Committee members' knowledge:

1. Only public business lawfully exempted from open meeting requirements was discussed and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered.

Ask for a vote by show of hands